**Office of Research and Sponsored Programs (ORSP)**

**Undergraduate Project Funding Application**

**Mentor Information**

Name:

Department:      email:

Office Room Number:      Office Phone:

**Student Information (first)**

Name:

ID Number:      Major:

Mobile:      email:

**Student Information (second)**

Name:

ID Number:      Major:

Mobile:      email:

**Student Information (third)**

Name:

ID Number:      Major:

Mobile:      email:

**Project Title:**

**Description of Project Objective (goal):**

**Time period of project:**

**Description of Student Participation:**

**Project Execution Plan (describe milestones/methodologies and their durations):**

**Mentor Statement**

**(Reasons why you support these students and their project):**

**Budget Request**

1. Payment for research assistant is 30 AED per hour.
2. Maximum project budget should not exceed more than 3000 AED maximum.
3. If the project is part of a class requirement the budget will not cover student’s salary only equipment and any other expenses.

**Number of Students for the Project:**

**Dates for Project**

**Beginning:**

**Ending:**

**Estimated Average Number of hours per week:**

**Total Cost for Research Assistants (if any):**

**Equipment if any (list each equipment and its cost):**

**Any other cost related to the project:**

**ESTIMATED TOTAL BUDGET:**

**Student Agreement of Responsibility:**

[ ] I agree to meet with mentor on a regular basis, at least once every two weeks.

[ ] I agree to give a presentation at the Student Research Symposium.

[ ] I agree to keep a bound notebook with research activities.

[ ] I agree to leave all purchased equipment with ADU.

Is this project for a class for which you will receive credit? [ ] YES [ ] NO

**Mentor Agreement of Responsibility:**

[ ] I have read the student(s) application.

[ ]  I agree to meet with student(s) on a regular basis, at least once every two weeks.

[ ] I agree to help the student(s) prepare a presentation for the Student Research Symposium.

[ ] I approve of the level and scope of the student(s) project.

[ ] I agree that the student(s) has the competent background to perform the project.

[ ] I agree to monitor the student hours and manage the payment for the students.

**Students:**

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mentor:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_